

Project Proposal

Bhairabi Primary School in Ratmate, Nepal



Scope: Rebuild & Education
Focus: Primary School Building, class 1-5, 80 students
Location: Ratmate, Gorkha, Nepal / Village population: 100 families
Social Welfare Council agreement: ongoing
Start construction: planned March/April 2019
Total project duration: 18 months
Budget: CHF 225'000

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1. Background

Nepal's devastating earthquake of 2015 left in its wake not only broken buildings and structures, but it shook the very foundations of rural community life. The most vulnerable victims of this natural calamity have been the children. In an attempt to offer appropriate education to the youth, Sambhav Nepal seeks to sponsor the **construction of an eight-room building for Bhairabi Primary School.**

Bhairabi Primary School, located in Ratmate village, Ward No. 8 of Arughat Municipality in Rural Gorkha, was established in 1993 (in Nepal calendar it was the year 2050). The little school provides primary education to the students and is very important due to its location. **The Bhairabi Primary School was one of the first initiatives taken by Sambhav Nepal in 2007.** Over the years (before earthquake) we have successfully refurbished the school, built classrooms, toilets and a house for volunteer teachers – which we bring in from all over the world to enhance the quality of education. We have bought computers, cemented the school playground and erected fences. **It is the only primary school in the area that offers education in English language, which is of great advantage to the student's future.** The school had gone through many mishaps after the successful completion of our endeavors such as the earthquake in April 2015 which affected all the 8 classrooms and then the fire damage again in September 2016, caused due to lightening.

Bhairabi is an English medium-primary school that provides free education to students from classes 1 to 5. **Sambhav Nepal has been bearing all the cost from school fees to textbooks since the year 2008.**

The current school cannot accommodate all children, so they have no option but to go to other schools located at a distance up to 2 hours or abandon their education. Therefore, this project is of utmost importance.

2. Objectives

The purpose of this proposal is to construct a two-storied building, to offer needed classrooms for Bhairabi Primary School. The school is also in need of a proper office for the school staff, toilets, a library and one recreational hall. As a result, the school will be able to run smoothly again with class-room space for all the children in this area. Our aims are to:

- rebuild the Primary School of Ratmate
- provide the infrastructure for quality education to the increasing number of children
- construct a two-storied building on the forseen plot (accommodating 4 classrooms, 4 toilets, 1 office, 1 fully furnished library and 1 well facilitated recreational hall)
- fence the school area and to build a school compound considering the safety of the students

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Our first step will be buying the land. The landlords have officially agreed to sell it to us. Followed by the purchase will be the construction of the building 8 rooms.



3. Budget

The planned total budget with actual exchange rate is CHF 225'000.-.

This amount does include a 10% safety margin for exchange rate fluctuation, inflation, aberration and unforeseen situations. It does not include any fundraising nor general administration cost, but only direct project related expenses.

Please find detailed information in the file "Budget for Bhairabi Primary School _ 02.2019".

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4. Project Management

The overall responsibility is within Sambhav Nepal (Switzerland). The project will be managed by qualified professionals. They are as follows:

- A. Engineer: The engineer is responsible for designing the building, fencing the area and estimating costs. Taking responsibility to follow rules of NRA (National Rebuild Activities).
- B. Accountant: The project accountant's main responsibility is to keep the records of expenses.
- C. Project Coordinator: A project coordinator works in the field and is responsible for acting as bridge between the field workers and the organization. The project coordinator makes sure that the project is running as per the plan and smoothly.
- D. Project Manager: The project manager is the actual leader of the project. He is accountable for the strategy, the planification, the management and the control of all related decisions and execution. Based in Switzerland the project manager is also in charge of finance and reporting.
- E. Auditor: The auditor will examine the financial records of all the projects conducted by Sambhav Nepal at the end of the fiscal year.

All the mentioned project team will be hired in a contract basis in the beginning of the project till the completion period, except of the project manager who is acting as President of Sambhav Nepal (Switzerland).

Sambhav Nepal offers manpower to handle all the office work in Nepal, administration, permits, proposals, interface to government authorities, Social Welfare Council and School Authorities as well as on-site supervision by experienced project leaders (mostly Prem Khatry).

5. Project Planning

The submission for permits and the coordination with the school authorities are concluded. Once the funding is complete, the construction works will start. The estimated duration of the whole project is 18 months, duration of construction 15 months.

Purchase land, ownership documentation of land and preparations	1 month
Buying materials and transport	3 months
Construction incl. final works	15 months



6. Project Implementation, Monitoring and Evaluation

A Building Construction Committee will be formed on the site from start to end of the construction, to handle all day-to-day activities of the project implementation. They will supervise the construction activities and ensure that the work is being carried out correctly and efficiently. Once the project is complete, we will prepare final progress and audit reports and submit them along with photos to the Social Welfare Council in Kathmandu, the District Co-ordination Committee of Gorkha, the Arughat Rural Municipality and to our Donors. Representatives from the government authorities will visit the school and monitor and evaluate the project.

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7. Official Government Approval

The project will have approval from all concerned government authorities.

8. Traditional Inauguration Ceremony

Once the school is built, we will organize an inauguration ceremony, which will be attended by prominent personalities of the area, community leaders, students, teachers, villagers, social workers and our representatives. We would be happy to welcome the donors to witness and share this traditionally important event. We will hand over the building to the board of school and they will take responsibility for the day-to-day operation.



9. Conclusion & Proposal

We believe in the saying “little drops of water make a mighty ocean”. The little help that we can do and any contribution that you can provide will have a huge impact.

If those children living in the area around Bhairabi Primary School get a quality education, then we will be part of their personal, successful life-stories in the near future. We are highly obliged to all our donors for our past works at Bhairabi and we seek to go the next step needed.

Therefore, we request dedicated souls to join us and support this venture.

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Date of Proposal: February 2019

Proposed by Sambhav Nepal (Switzerland)

Melanie Kreuzer (President)